

AGENDA

MIAMI TOWNSHIP TRUSTEES Greene County, Ohio

September 9, 2026, at 5 p.m.

- 1. Call to Order**
- 2. Trustees Agenda Approval**
- 3. Adoption of the Minutes:** August 17, 2026; Work Session September 1, 2026
- 4. Correspondence**
 - Home, Inc.: Cascades Phase II project – comments due 9/20/26
- 5. Citizen Concerns**
- 6. Public Hearing**
 - Zoning Resolution Text Amendment 2026-003-T (Section 509/Farm Stands, Farm Markets and Farmers' Markets)
- 7. Fire Department Report**
- 8. Cemetery Report**
- 9. Road Report**
 - Update on the Harbison Road project (Moir)
- 10. Fiscal Officer's Report**
 - Presentation of current payment listing: **8/15-9/4/2026: \$92,027.44**
 - Resolution to Amend Permanent Appropriations
- 11. Zoning Administrator's Report**
- 12. Old Business**
 - Board Communications Policy (Askeland)
- 13. New Business**
 - Tech Committee report/training date (Askeland)
 - Executive Session under ORC Section 121.22(G)(1) investigation of complaint or charges against a public employee (Moir)
 - Executive Session also under ORC Section 121.22(G)(1) to consider the appointment and compensation of a public employee (Moir)
- 14. Adjournment:** Next meeting **Monday, September 21, 2026, at 5 p.m.**

To receive the Trustees' agenda packet on Fridays before meeting night, email
cpauwels@miamitownshipGCOH.gov

Miami Township Trustees
Greene County, OH
Minutes of August 17, 2026
**see acronym glossary following minutes*

Call to Order

The meeting was called to order at 5:05 p.m. by Chairperson Moir, with Trustee Mucher and Trustee Askeland present.

Fire Chief James Cannell, Fiscal Officer Cyndi Pauwels, and Road Department Supervisor Dan Gochenouer were in attendance.

Yellow Springs News Editor Lauren Shows and residents Peter Buswinka, Fred Stockwell, and Jane Sweet were also present.

Trustees Agenda Approval

Requests were made to add the following items to the agenda:

- **Fire Department Report:** Hire David Hamilton as part-time EMT (Cannell)
- **New Business:**
 - Schedule Trustee Work Session (Moir)
 - Discuss Board Communications Policy (Askeland)

Trustee Mucher **moved** to add the requested items. Trustee Askeland **seconded**, and **the motion carried unanimously**.

Adoption of Minutes

Trustee Mucher **moved** to **adopt the minutes** of July 6, 2026; July 20, 2026; and the special meeting of August 5, 2026, as presented. Trustee Askeland **seconded**, and **the motion carried unanimously**.

Correspondence

The Trustees received no correspondence that needed further discussion.

Citizen Concerns

No comments

Fire Department Report

Chief Cannell presented his **staff report** (attached below), noting the new format which breaks out service call totals. Highlights:

- Maintaining **95% staffing** at three (3) to four (4) persons per shift
- **777 runs as of July 31st, 848 to date**, with an **average of 3.66/day**
- Engine has been replaced in the **Chief's new vehicle**; however, an electrical issue was discovered
- **New medic** is in service

He then **requested approval to hire David Hamilton as a part-time EMT only** at the standard rate, effective immediately. In response to Trustee Mucher's query, he added that Mr. Hamilton is from Delaware, and is a **second-year pre-med student** at Cedarville University with EMT credentials. Trustee Moir **moved** to approve the hire, and Trustee Askeland **seconded**. The **motion carried unanimously**.

Chief Cannell requested adoption of **Resolution 2026-33 Approving the Sale of Unneeded Equipment** and waiving the second reading – items include:

- **2003 Ford Rescue Truck** to Freehold Emergency Medical Services in New Jersey for \$15,000
- **2006 Ford Ambulance** to Mahoning County Career and Technical Center for \$6,000

Trustee Moir so **moved**, and Trustee Askeland **seconded**. The **motion carried unanimously**.

Cemetery and Road Report

Cemetery:

Mr. Gochenouer reported **two (2) cremains interments**, with a burial scheduled in the Prairie tomorrow.

Trustee Askeland shared a voice mail she received re: **indigent burial in the Pine Forest**. Trustee Mucher said there are details to be gathered including where the person died and if they were truly indigent. If so, **the scattering garden would be used**. Trustee Askeland will follow up on the request and add the matter to the list of cemetery questions to be addressed along with pricing, etc.

Trustee Moir reported Mr. Lucas has **spread the remaining available pine needles** as discussed last meeting, and **more will be needed**. The Pine Forest **opening date has been pushed back** to at least October 1, 2026.

Roads:

Mr. Gochenouer reported crews are **finishing trimming**.

There is a **downed tree at Grinnell Mill** that needs to be cleaned up, but it's been too wet. Trustee Moir asked him to track hours spent on Grinnell Mill maintenance.

Trustee Askeland reported on an **ODOT safety meeting** she attended on the move from District 8 to District 7 (number corrected after the meeting). She said they are available to help with any road issues; Trustee Mucher agreed they have been very helpful in the past.

Trustee Moir and Mr. Gochenouer will attend the **Harbison Road Project planning meeting** on August 31st.

Fiscal Officer's Report

Current payment listing: **8/1-14/2026: \$238,411.17**

Ms. Pauwels reported she has been successful in **releasing nearly \$26,000 of withholding payments held in limbo** for the past two (2) years from employees' share of health and dental insurance premiums. Those funds are now available to the Township for payroll/benefits expenses.

She requested approval to travel for **OP&F required training** August 20, and to register for an online **OTA training**: "Closing the Books" October 22. Trustee Askeland so **moved**, and Trustee Mucher **seconded**, noting he had attended that OTA training in the past and it was very helpful. The **motion carried unanimously**.

Standing Committee Reports

- Miami Valley Regional Planning Commission (MVRPC): **no meeting**
- Greene County Regional Planning & Coordinating Commission (RPCC): Trustee Mucher reported they **reviewed a Beavercreek Township subdivision**. The new RPCC director is working hard, brings a lot of experience to the job, and is a good writer. A brief discussion was held on **RPCC's responsibilities and membership**.
- Clifton-Union Cemetery: **no meeting**
- YS Development Corporation (YSDC): Trustee Moir reported the **pop-up Miami Valley Pottery** store at the old hardware building was so successful they have **extended through the holidays**. They also heard from the **Village's new Planning Director**; "She's great!"

The YSDC discussed the **Springfield Airport project** just north of the Township, and Trustees held a short discussion on the **potential issues of drone delivery services and personal air taxis**. Trustee Mucher said he didn't believe the Township has any say over **airspace use**.

- Greene County Township Association: Trustee Moir reported the group is encouraging **County cohesion on agritourism matters**, and this will be discussed at the next meeting (no date yet announced). A draft proposal was emailed to all members.
- YS Active Transportation Committee: **no meeting**

Old Business

No items to discuss.

New Business

Trustee Moir asked for a good date to hold a **budget work session** before the next meeting. After a brief discussion, the work session was set for **Tuesday, September 1, at 1 p.m.** She will email draft documents to review prior to the meeting.

Trustee Askeland presented a **draft of proposed communications policies for the Board**. Trustee Mucher said, "Sounds great"; Trustee Moir added, "Sounds reasonable." Further discussion and suggested revisions revealed several areas of concern including public records requests. In response to Trustee Askeland's **motion to adopt** the revised

policy, Ms. Pauwels suggested it would be better to rewrite/revise the full document so the vote is clear. Trustee Askeland agreed, **withdrew** her motion, and **asked that the matter be included on the agenda for the next meeting.**

Adjournment

The meeting was adjourned at 5:56 p.m., with the next meeting scheduled for **Wednesday, September 9, 2026, at 5 p.m. due to Labor Day holiday**

Chairperson _____ **Attest** _____

***Acronyms:**

- MTFR: Miami Township Fire & Rescue
- MVRPC: Miami Valley Regional Planning Commission
- OTA: Ohio Township Association
- RPCC: Greene County Regional Planning & Coordinating Commission
- YSDC: Yellow Springs Development Corporation

/clp

Miami Twp. Trustee Meeting- Fire Chief Report

Personnel/Staffing-

Staffing numbers being maintained consistently at three and four with new personnel being on-boarded

One new part-time hire recommendation (David Hamilton). Cedarville Univ. pre-med student

All F/T staff back from leave, Capt. Ayers and Casey Flora, all children of personnel are doing well!

Shift personnel are one month into 48/96-hour rotation schedule- very favorable ratings

Operations-

777 runs as of July 31 (see month to month calls for service breakdown); **848** to date= 3.66/day

Implemented Apparatus Deployment and Staffing Assignments SOP (See attached)

Building-

Exterminator in quarters to spray for bugs

Apparatus/Vehicles/Equipment-

The Chief's vehicle is due back from Ford dealer, new engine installed

New pick-up truck currently at the upfitters is due back this week, graphics scheduled after new Medic, most likely early September

New Medic was picked up last week and placed in-service, scheduled for graphics on August 24th

Old Medic 81 and Rescue requested to be sold.

Engine 82 is back from upfitters with all equipment mounted. Ladder rack is currently OOS with electrical malfunction

Misc.

Received a request for follow-up information from FEMA pertaining to the grants. This is a good sign that our equipment grant is moving forward. Should get notification of outcome in Sept.

MIAMI TOWNSHIP FIRE-RESCUE

2026 CALLS FOR SERVICE MONTH TO MONTH

	JAN	FEB	MAR	APR	MAY	JUN	JUL
EMS	37	42	65	62	69	71	76
FIRE	14	14	33	22	25	26	16
MVC	3	2	2	3	2	13	9
LIFT	8	3	7	1	12	10	11
COMM. PARAMEDICINE	0	3	14	18	8	8	4
MISC.	9	6	7	17	12	6	7
TOTAL	71	70	128	123	128	134	123
MA RECEIVED	9	12	7	13	13	7	9
MA GIVEN	4	0	0	1	4	2	3

YTD TOTAL AS OF 07/31/2026: 777 CALLS FOR SERVICE



Miami Township Trustees
Greene County, OH
Minutes of September 1, 2026 Work Session
**see acronym glossary following minutes*

Call to Order

The work session was called to order at 1:05 p.m. by Chairperson Moir, with Trustee Askeland present. Trustee Mucher was absent due to a “family conflict.”

Fiscal Officer Cyndi Pauwels was also in attendance.

2027 Budget Proposal

Trustee Moir began with a **review of the past year’s finances**. Past issues have been largely resolved, the auditors continue their work reviewing 2024 and 2025, and **the Township “is in good shape.”**

A 2027 Budget Summary and Proposal was discussed at length (attached below).

Trustee Moir outlined the **growing administrative needs** of the Township, noting the recent/pending **loss of institutional knowledge** as those who have served the Township for the past ~30 years retire (Road Department) or step down from elected office (Trustees, Fiscal Officer). **Much of the work they did as rote has never been fully documented for long-term continuity**; that is an essential and pressing need.

To that end, Trustee Moir presented a draft of Zoning/Administrative Position Duties in support of her suggestion to **expand the part-time Zoning Administrator position to full-time with the inclusion of Township Administrator duties** for all departments (attached below).

2027 Spending Issues

Discussion centered on new challenges with big-ticket **equipment needs** in the Fire Department (hence the pending levy) and the Road Department, **website redesign** in compliance with HB 96 for cybersecurity and ADA accessibility, and **maintenance plans** for the firehouse/administration building and for the cemetery.

Timing re: budge filing, Greene County’s Certification of Resources, and the Township’s Permanent Appropriations was also discussed. **A final 2027 budget proposal will be presented for Trustee vote at a future meeting.**

Adjournment

The meeting was adjourned at 2:18 p.m., with the next regular meeting scheduled for **Wednesday, September 9, 2026**, at 5 p.m., due to the Labor Day holiday.

Chairperson _____ **Attest** _____

/clp

2027 Budget Summary and Proposals

Proposed purchase of a new (used) backhoe in 2027 – financial details discussed below

Proposed Funding for Fulltime Administrator/Zoning Admin.

Full cost of an administrator at \$28/hr including OPERS and payroll costs is \$69,046.

We are already appropriating **\$30,520** for the “Zoning Plus” position and **\$5400** for fiscal assistant position which will be eliminated (FO support will be part of the admin position)

So:

Total costs beyond 2026 budget for the new position = \$33,126.

This additional proposed funding would come from

General Fund \$4,006

Fire Fund (2191) \$10,000

Cemetery Fund (2042) \$12,000

Road & Bridge Fund (2031) \$7,120

1. General Fund

	Salary	OPERS,BWC, Medicare	Total
Admin 2027 budget	\$29,120	\$10,806 *	\$39,926
Admin 2026 budget	\$26,000	\$4,521	\$30,521
Assistant to FO position eliminated	\$4500	\$900	\$5400
		Total increase in personnel cost in general fund to fund FT Admin position	\$4,005

*While the admin salary will be taken from multiple township funds, for the purposes of accounting, all of the Employer Contributions to OPERS, Medicare and BWC will be appropriated in the General Fund only.

Below is the same information as the table, but expressed as changes in line items

Increase 1000-130-190 Zoning Salary from \$26,000 to \$29,120

Increase 1000-130-211 **OPERS** for Zoning Admin from \$3,640 to \$8,154

Increase 1000-130-213 **Medicare** from \$387 to \$844

Increase 100-110-23 BWC by \$1304

Decrease 1000-110 –122 Fiscal Office Assistant from \$4500 to \$0

Decrease Fiscal Office Assistant OPERS, Medicare, BWC line items by \$900

Net Funding for Admin Position increase by \$4,005

2027 General Fund (1000) Projections

<u>Carryover '26</u>	<u>Est Revenue 2027</u>	<u>Total Resource</u>	<u>Approp 2027</u>	<u>Carryover '27</u>
\$158K	\$247,175	\$405,175	\$252,037	\$153,138

Note the deficit spending of \$4862 (revenue vs appropriation). Variables that could affect these projections: Insurance costs, costs for fiscal officer penalties, possible reimbursement to township for tax penalties, contract and operations costs are variable.

2. Fire Fund 2191

Increase 2191-110-131 Admin Salaries from \$0 to \$10,000 to cover admin position wages

Already have agreement with Chief Cannell. This new cost will coincide with the discontinuation of the contract with Fred Kauser and be a sizable net gain for the fire fund. Chief has suggested tasks that new admin can assist- fiscal officer support, building system maintenance schedule, onboarding of new staff, BWC claims.

3. Cemetery Fund – full time administrator

2042-110-131 Administrative Salary increase from \$0 to \$12,000 to cover admin position wages.

This will be a net zero contribution for the cemetery because the Clifton Cemetery Contract fees of approximately \$12,000 from our crew's work in Clifton Cemetery will be added to the revenue of 2042 this year and will offset the contribution to the new position.

In the past two years, this approximately \$12,000 revenue from Clifton Cemetery has gone to the General Fund. In 2025 it was used as part of our donation to Tecumseh Land Trust. This year

it was supposed to pay for Cemetery salaries, but logistically couldn't be done, so it was not used at all. So I suggest that in 2027, this revenue be used for the new Admin position.

Note that cemetery appropriations (below) are higher this year as we spend \$10k on opening the Pine Forest and \$10K on deferred maintenance in the Prairie.

I anticipate that cemetery administration will be a significant duty of the new administrator position because they will be tasked with upgrading the work flow and procedures of the cemetery. This is a critical time to overhaul our operation in advance of the retirement of sexton Dan Gochenouer and possibly Trustee Mucher who have historically been the primary creators and administrators of the cemetery.

2027 Cemetery Fund Projections

<u>Carryover '26</u>	<u>Est. Revenue 2027</u>	<u>Total Resource</u>	<u>Approp 2027</u>	<u>Carryover '27</u>
\$102,356 +	\$104,000*	= \$206,356	\$85,500	\$120,556

*Estimated revenue includes the approximately \$12,000 contracting fees from Clifton Cemetery.

4. Road and Bridge Fund

2031-110-190 Administrative Salary \$7,120 toward new Admin Salary

The Road and Bridge Fund currently pays all of Dan's salary (except a small amount that comes from the Cemetery fund), but no OPERS or Employer Contributions to payroll and no salaries of the other road crew.

The sizable carry-over is going to be needed for equipment purchase. There is only a \$21,000 budget surplus in this fund. That will probably increase because Dan has suggested that we budget \$60,000/yr (on the high side) for road repair, but in any given year it may be \$10K-\$20k less than that. We will need it for equipment replacement. Road and Bridge levy is inside millage, so revenue will increase with valuations and new building in coming years.

Dan has indicated that he will be retiring sometime in 2027. There will be vacation and sick leave pay out that I have not yet calculated, I'm estimating around \$20-\$30K. The substantial pay differential between Dan and the rest of the crew will help us to recoup most of that in the first year or so even if immediate raises are given.

I propose a freeze on the wages for these positions and no promotions until we create a job description for the road superintendent and cemetery sexton. There are multiple managerial tasks not being done and we should all be clear on what exactly are the responsibilities of the road superintendent and cemetery sexton before the position is filled.

Notes on Road and Bridge Fund 2031

<u>Carryover '26</u>	<u>Revenue 2027</u>	<u>Total Resource</u>	<u>Approp 2027</u>	<u>Carryover '27</u>
\$159,000 +	\$120,000	= \$279,000	\$99,408	\$179,592

5. Gasoline Fund

No contribution to Admin position

<u>Carryover '26</u>	<u>Revenue 2027</u>	<u>Total Resource</u>	<u>Approp 2027</u>	<u>Carryover '27</u>
\$124,000	\$179,000	\$303,000	\$178,000	\$124,975

Equipment and Vehicle replacement in Road Department

Between the four funds that now currently support the roads department, it is estimated that the reserves will be \$319,000 combined. This is available for new vehicle and equipment purchase.

But the surplus each year will be anywhere between \$10,000- \$50,000 depending on road repair costs, operational costs and personnel costs each year. All of those costs are volatile. If it is on the lower side, replacing equipment will be challenging.

Dan has supplied us with a list of equipment, the estimated replacement date and costs.

I have not yet budgeted any new equipment for 2027, but it seems likely that we should replace the back hoe next year for approximately \$100,000.

And there are a couple hundred thousand dollars more of replacement in the next few years. We have not yet considered the contribution to this machinery from other funds such as General and Cemetery. I think this could also include the involvement of trustees with engagement from the new admin position. We should probably make some decisions on purchases before permanent appropriations are due in January.

Zoning / Administrative Position Duties

Administration Office and Fire Department

Continuity of Budgets, Revenues, Expenditures-work with FO and Chair/Trustees
Assistant Fiscal Officer in creating written procedures manual for the FO position
Housekeeping coordination/ accountability
Mtg room reservation schedule and community interaction
Maintenance plan and scheduling for building/maintenance of roofing/plumbing/electric
Technical Coordination- website management/accounts/systems/trainings/compliance
Establish an onboarding process for new employees
Oversee the update of the new Personnel Manual and establish a means of distribution and employee signatures/ distribution of updates
Assist with competitive bidding and purchasing for various departments
Assist in creating the long overdue Disaster Recovery Plan for the township

Road and Bridge – especially during this generational transition

Establish job descriptions and accountability
Establish performance reviews
Establish maintenance records on vehicles (currently not being kept) and employee driving records
Review OTARMA recommendations and ensure compliance
Establish replacement plan for equipment and vehicles with crew and trustees
Contact for emergency road maintenance calls and emails
Manage training and updates
Fix the digital access problem – no current internet service, no devices, staff not using emails

Cemetery

Launch the Pine Forest section
Maintenance plan for the entire physical plant
Update forms, record keeping and processes
Customer service intake/ follow up for burial, engravings, foundations
Record keeping/ database management – learn in anticipation of retirements
Establish a means of clear communication and enforcement of rules in each section
Business plan- expenditures/revenues/ fee setting/ maintenance fund

Fiscal Office

Fiscal Officer assistant duties
Familiarity with FO position and ability to aid with transitions of elected official

Zoning – all current zoning duties

Cascades Phase II Rental
Yellow Springs Home, Inc.
PO Box 503, Yellow Springs, OH 45387

August 20, 2026

CERTIFIED MAIL RETURN RECEIPT REQUESTED

Miami Twp. Board of Trustees, C. Mucher, M. Moir, L. Askeland
101 E Herman St
Yellow Springs, OH 45387

RE: Cascades Phase II Rental

Dear Trustees Mucher, Askeland, and Moir,

The purpose of this letter is to apprise your office that Yellow Springs Home, Inc. plans to be the developer and owner of a residential rental development located in or within a one-half mile radius of your political jurisdiction, and will submit an application to utilize the multifamily funding programs of the Ohio Housing Finance Agency (OHFA) for the development of this property.

This project is 9 rental units, a continuation of an earlier phase of senior-focused, new construction rental housing. The project will be located on the 100 block of E. Herman St. in Yellow Springs and serve households making less than 80% of Area Median Income.

The proposed development will be financed with HDAP funds through the Ohio Housing Finance Agency, HOME-ARP, AHP funds through the Federal Home Loan Bank of Cincinnati, CCA funds through the Department of Developmental Disabilities, permanent financing through Wright Patt Credit Union, grants from Centerpoint Energy Foundation, the Village of Yellow Springs, the Finance Fund, and Enterprise S4.

Development Team:
Developer: Yellow Springs Home, Inc
Contractor: To Be Bid Out
Property Manager: Nelson and Associates

Project Address: Parcel F19000100080030100, Yellow Springs, OH 45387

Number of Units: 9

Program(s) to be utilized
in the Project: Housing Development Assistance Program, HOME- ARP

Right to Submit
Comments:

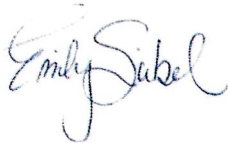
You have the right to submit comments to OHFA regarding the proposed project's impact on the community. Any objection to the project must be submitted in writing and signed by a majority of the voting members of the legislative body. Comments must be received by OHFA within 30 days of the mailing date of this notice.

The person to be notified at OHFA and their address is:

Director of Multifamily Housing
Ohio Housing Finance Agency
2600 Corporate Exchange Drive, Suite 300
Columbus, Ohio 43231

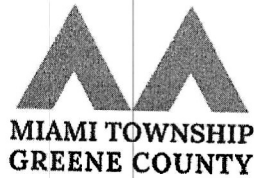
OHFA will provide a written response to any objections submitted under the terms outlined above.

Sincerely,

A handwritten signature in blue ink that reads "Emily Seibel". The signature is written in a cursive, flowing style.

Emily Seibel

Executive Director
Yellow Springs Home, Inc.
937-767-2790



101 E. Herman Street
Yellow Springs, OH 45387
Phone: 937-767-2460
miamitownship.net

Miami Township Zoning Commission

RECOMMENDATION TO MIAMI TOWNSHIP BOARD OF TRUSTEES

WHEREAS, The Miami Township Zoning Commission met on August 6, 2026, in a public hearing, to review and make a recommendation to the Miami Township Board of Trustees to legislatively adopt the following text amendment to the current Miami Township Zoning Resolution:

Text Amendment 2026-003-T

Section 509 – Farm Stands, Farm Markets and Farmers’ Markets

AND,

WHEREAS, the Greene County Regional Planning and Coordinating Commission provided an affirmative recommendation for the aforementioned text amendment on Jul 29, 2026,

NOW THEREFORE, BE IT RESOLVED, that after due deliberation, The Miami Township Zoning Commission formally recommends that the Miami Township Board of Trustees to legislatively adopt the above text amendment to the current Miami Township Zoning Resolution.

Approved: Aug 6, 2026

Voting For Approval: Fred Legge, Brian Corry, Jenifer Adams, Mark Willis and Jane Sweet

A handwritten signature in dark ink, appearing to read 'Fred Legge', is written over a horizontal line. Below the line, the name 'Fred Legge, Chairperson' is printed in a standard font.

Fred Legge, Chairperson

Payment Listing

8/15/2026 to 9/4/2026

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
623-2026	08/17/2026	08/17/2026	CH	DCS TECHNOLOGIES	\$162.00	O
624-2026	08/19/2026	08/19/2026	CH	TechAdvisors,LLC	\$461.31	O
625-2026	08/19/2026	08/19/2026	CH	TechAdvisors,LLC	\$825.00	O
626-2026	08/21/2026	08/21/2026	CH	Waste Mgt of Ohio - Koogler	\$131.40	O
627-2026	08/26/2026	08/24/2026	EP	NATHANIEL T AYERS	\$2,207.84	O
628-2026	08/26/2026	08/24/2026	EP	CASEY BREWER	\$441.26	O
629-2026	08/26/2026	08/24/2026	EP	CASSADY R BREWER	\$2,945.42	O
630-2026	08/26/2026	08/24/2026	EP	Steffinie M Brewer	\$1,509.80	O
631-2026	08/26/2026	08/24/2026	EP	James R. Cannell	\$2,523.21	O
632-2026	08/26/2026	08/24/2026	EP	PAYTON COOPER	\$1,955.59	O
633-2026	08/26/2026	08/24/2026	EP	Samuel J Delfino	\$785.42	O
634-2026	08/26/2026	08/24/2026	EP	Casey N Flora	\$1,483.49	O
635-2026	08/26/2026	08/24/2026	EP	RYAN FOSS	\$475.63	O
636-2026	08/26/2026	08/24/2026	EP	EVAN FRANTZ	\$307.69	O
637-2026	08/26/2026	08/24/2026	EP	DANIEL E. GOCHENOUE	\$1,541.45	O
638-2026	08/26/2026	08/24/2026	EP	Ross M Higbee	\$573.94	O
639-2026	08/26/2026	08/24/2026	EP	Luke D Hrynkow	\$187.81	O
640-2026	08/26/2026	08/24/2026	EP	CHARLES C KLINE	\$2,142.81	O
641-2026	08/26/2026	08/24/2026	EP	Jax Michael Lawrence	\$1,274.72	O
642-2026	08/26/2026	08/24/2026	EP	Bryan D Lucas	\$685.01	O
643-2026	08/26/2026	08/24/2026	EP	BRANDON MORRIS	\$1,244.34	O
644-2026	08/26/2026	08/24/2026	EP	MARK MURPHY	\$382.84	O
645-2026	08/26/2026	08/24/2026	EP	Andrew J Reichert	\$1,136.51	O
646-2026	08/26/2026	08/24/2026	EP	Zion Robinson	\$1,524.57	O
647-2026	08/26/2026	08/24/2026	EP	Annessa L Stamper	\$779.65	O
648-2026	08/26/2026	08/24/2026	EP	Ashlynn D Stamper	\$961.64	O
649-2026	08/26/2026	08/24/2026	EP	JUSTIN P TURNER	\$1,711.02	O
650-2026	08/26/2026	08/24/2026	EP	Daniel J Watt	\$407.24	O
652-2026	08/26/2026	08/24/2026	EW	IRS	\$6,017.56	O
653-2026	08/24/2026	08/24/2026	CH	TechAdvisors,LLC	\$6,860.05	O
654-2026	08/25/2026	08/25/2026	CH	U.S.BANK	\$1,542.38	O
655-2026	08/25/2026	08/25/2026	CH	U.S.BANK	\$5,337.86	O
656-2026	08/26/2026	08/26/2026	EW	BMS	\$428.07	O
657-2026	09/03/2026	09/01/2026	EP	Lori J Askeland	\$901.99	O
658-2026	09/03/2026	09/01/2026	EP	MARILAN MOIR	\$677.97	O
659-2026	09/03/2026	09/01/2026	EP	CHRISTOPHER D. MUCHER	\$830.43	O
660-2026	09/03/2026	09/01/2026	EP	Cynthia L Pauwels	\$1,645.33	O
662-2026	09/03/2026	09/01/2026	EW	IRS	\$374.09	O
663-2026	09/01/2026	09/02/2026	CH	BMS	\$1,374.99	O
664-2026	09/01/2026	09/02/2026	CH	ANTHEM BCBS	\$8,990.79	O
665-2026	09/03/2026	09/03/2026	CH	MEDICAL MUTUAL OF OHIO	\$501.76	O
666-2026	09/03/2026	09/03/2026	CH	BMS	\$125.00	O
667-2026	09/03/2026	09/03/2026	EW	BMS	\$150.00	O
56433	08/11/2026	08/11/2026	AW	WITMER PUBLIC SAFETY GROUP	\$82.83 *	V
56433	09/01/2026	09/01/2026	AW	WITMER PUBLIC SAFETY GROUP	-\$82.83	V
56435	08/17/2026	08/17/2026	RW	Russell & Jean Fox	\$50.00	O

Payment Listing

UAN v2026.3

8/15/2026 to 9/4/2026

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
56436	08/17/2026	08/17/2026	AW	A-1 ABLE PEST DOCTORS	\$288.00	O
56437	08/17/2026	08/17/2026	AW	AMERICAN UNITED LIFE INSURANCE CO	\$317.82	O
56438	08/17/2026	08/17/2026	AW	BMS	\$100.00	O
56439	08/17/2026	08/17/2026	AW	BROSIUS, JOHNSON & GRIGGS, LLC	\$82.00	O
56440	08/17/2026	08/17/2026	AW	FISHER'S SHOP INC.	\$552.73	O
56441	08/17/2026	08/17/2026	AW	OTARMA	\$754.00	O
56442	08/17/2026	08/17/2026	AW	Yellow Springs Exempted School District	\$1,736.53	O
56443	08/17/2026	08/17/2026	AW	Yellow Springs News Inc	\$480.00	O
56444	08/17/2026	08/17/2026	AW	DODDS MONUMENTS	\$2,000.00	O
56445	08/26/2026	08/25/2026	WH	OHIO DEFERRED COMPENSATION	\$760.00	O
56446	08/25/2026	08/25/2026	AW	AES OHIO	\$40.47	O
56447	08/25/2026	08/25/2026	AW	CENTER POINT ENERGY	\$112.84	O
56448	08/25/2026	08/25/2026	AW	DODDS MONUMENTS	\$365.00	O
56449	08/25/2026	08/25/2026	AW	NAPA	\$254.01	O
56450	08/25/2026	08/25/2026	AW	Office Depot	\$91.67	O
56451	08/25/2026	08/25/2026	AW	CYNTHIA L. PAUWELS	\$167.59	O
56452	08/25/2026	08/25/2026	AW	BOUND TREE MEDICAL, INC.	\$2,153.24	O
56453	08/25/2026	08/25/2026	AW	FIRE APPARATUS SERVICE	\$2,565.54	O
56454	08/25/2026	08/25/2026	AW	PHOENIX SAFETY OUTFITTERS	\$121.00	O
56455	09/01/2026	09/01/2026	AW	CEDARVIEW LAWN SERVICE, LLC	\$5,000.00	O
56456	09/01/2026	09/01/2026	AW	DanCo Lettering	\$5,575.00	O
56457	09/01/2026	09/01/2026	AW	Grainger Equipment	\$143.06	O
56458	09/01/2026	09/01/2026	AW	GREENE COUNTY EMERGENCY MANAGEN	\$500.00	O
56459	09/01/2026	09/01/2026	AW	MOTOROLA SOLUTIONS, INC.	\$1,045.50	O
56460	09/01/2026	09/01/2026	AW	Yellow Springs News Inc	\$57.50	O
56461	09/01/2026	09/01/2026	AW	Ulmer's Norwood LLC	\$269.89	O
Total Payments:					\$92,027.44	
Total Conversion Vouchers:					\$0.00	
Total Less Conversion Vouchers:					\$92,027.44	

Type: AM - Accounting Manual Warrant, AW - Accounting Warrant, IM - Investment Manual Warrant, IW - Investment Warrant, PM - Payroll Manual Warrant, PR - Payroll Warrant, RW - Reduction of Receipt Warrant, SW - Skipped Warrant, WH - Withholding Warrant, WM - Withholding Manual, WS - Special Warrant, CH - Electronic Payment Advice, IL - Investment Loss, EP - Payroll EFT Voucher, CV - Payroll Conversion Voucher, SV - Payroll Special Voucher, EW - Withholding Voucher, POS ADJ - Positive Adjustment, NEG ADJ - Negative Adjustment, POS REAL - Positive Reallocation, NEG REAL - Negative Reallocation

Status: O - Outstanding, C - Cleared, V - Voided, B - Batch

* Asterisked amounts are not included in report totals. These transactions occurred outside the reported date range but are listed for reference.



First reading: _____

Second reading: _____ Waived _____

**MIAMI TOWNSHIP TRUSTEES
GREENE COUNTY, OHIO**

RESOLUTION NO. 2026-_____

AMENDMENT OF PERMANENT APROPRIATIONS

WHEREAS, it is an ongoing process to accurately appropriate funds according to the needs of Miami Township;

NOW THEREFORE, the Trustees authorize amending appropriations, increasing line items as follows:

General:

1000-110-213-0000 Medicare (Elected Officials)	\$300
1000-120-341-000 Telephone	\$2,000

Road and Bridge:

2031-330-190-000 Other Salaries (Supervisor)	\$15,000
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Fire/EMS:

2281-230-360-000 Contracted Services	\$7,500
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Date: September 9, 2026

Ms. Askeland _____

Ms. Moir _____

Mr. Mucher _____

Chair, Board of Trustees

Date: _____

Attest:

Fiscal Officer

Date: _____

AGENDA: Board policies regarding communication and information-sharing

Askeland comments: Trustees have the right to use the public records process, particularly in our ongoing capacity as private citizens. However, I believe our board functions best when we communicate directly with one another whenever possible. Additionally, we avoid creating unnecessary work for our Public Records Officer, which is an added burden on that already overburdened, part-time officer. The Fiscal Officer is not the secretary for the Board but a colleague entrusted with keeping our fiscal house in order. (As an aside, emails sent from a township / .gov email are naturally assumed to be from the Trustee acting in his or her official capacity.)

Before resorting to formal records requests, I would like us to consider whether a simple conversation or email could accomplish the same goal. I'd like to hear the board's thoughts on establishing expectations for communication and information sharing among trustees at tonight's meeting.

I propose the following as board policies, but welcome input from fellow trustees—including additional or alternative policy language:

UPDATED 9/2/2026 for 9/9/2026 Meeting. New language added based on or since our first discussion on 8/17/2026 is underlined.

Proposed policy agreement language:

- Trustees will first request information directly from staff or colleagues before filing any formal records request. Ideally, Trustees will also indicate why they are asking for the information to help clarify how to respond, and as a matter of courtesy.
- Trustees will communicate promptly and clearly when the Chair or any colleague is seeking to set up special meetings or to conduct basic information-sharing related to Township business.
 - Note: This includes communicating directly with the Chair as soon as possible if a Trustee needs to miss any scheduled Board meeting.
- The Board will periodically review communication protocols.



Outlook

Motion related to the Tech Report

From Lori Askeland, Township Trustee <LAskeland@miamitownshipgcoh.gov>

Date Wed 9/2/2026 2:44 PM

To Trustees <trustees@miamitownshipgcoh.gov>; Cyndi Pauwels, Fiscal Officer <CPauwels@miamitownshipgcoh.gov>

 1 attachment (30 KB)

08212026TechMeetings_Full_and_OPCI.docx;

As indicated in the attached minutes, I will move that we vote to contact three organizations listed below to solicit a proposal to update and combine our websites into a new ADA-compliant version.

- REVIZE
- PROUD CITY (Oakwood)
- OHIOTOWNSHIPWEBSITES.COM / STG (The Shumaker Technology Group)

Additionally, a reminder that all trustees and fiscal officer are expected to attend the launch of the OPCI training on Sept 18th at 2:30 pm if it is at all possible—can happen virtually but we will be meeting in the training room. This training is mandated by HB96. If you cannot attend we can probably record it for you so you can watch it on your own time, but I would appreciate knowing in advance.

Thank you!

Lori Askeland, Trustee

Miami Township (Greene County, O)

Work phone: 937.767.2460 (leave a message)

Note! new email domain as of 6/1/2026: laskeland@miamitownshipGCOH.gov

Lives and works on unceded lands of the Shawnee, Miami, and other Native bands. Whose lands are you on?

NOTE: This email may be subject to disclosure under the public records laws of the state of Ohio, as may any replies. It is for the use of the named individual or entity to which is directed. If you received this email in error, kindly delete it from your system, without copying or forwarding it, and notify the sender by email.

NOTE: THIS EMAIL MAY BE SUBJECT TO DISCLOSURE UNDER THE PUBLIC RECORDS LAWS OF THE STATE OF OHIO. This electronic mail transmission is for the use of the named individual or entity to which is directed and may contain information that is privileged or confidential. It is not to be transmitted to or received by anyone other than the

